



Practical Project Management (PMP) Seminar

Hyatt Regency—Newport Beach

Newport Beach California

November 15-17, 2017

Registration Fee \$1,600

Practical Project Management (PPM)

Project Practical Management is a 35 hour seminar covering all subjects/topics in the Project Management Body of Knowledge (latest PMBOK). PPM provides the education to take the PMP certification. PMP establishes a common language among project managers and helps ensure you are working within a common framework.

Project management will be broken down into 2 weeks as follows:

Classroom Training

Wednesday, November 15 8 hours

Thursday, November 16 8 hours

Friday, November 17 4 hours

Webinar

Monday, November 20 8 hours

Tuesday, November 21 8 hours

Course Framework & Project Leader Assessment

You'll receive an introduction to the course, requirements, and deliverables and become acquainted with the terminology, 10 knowledge areas, relationships to other disciplines, and project management context and processes.

Project Leader Communications Expertise and Evaluating Team Performance

The purpose of this seminar is to strengthen your communication skills, change-management skills, conflict resolution skills, and team evaluation skills.

Skills and Abilities for Effective Leadership of Teams

We'll enhance your project team leadership skills, define the work environment of project teams, develop a team charter, clearly define the roles and responsibilities of all team members, set team guidelines, and learn methods to promote teamwork and manage team dynamics.

Project Management: Initiating the Project and Planning Scope and Schedule

You'll discover important techniques for deciding whether to undertake a project, for planning project outcomes and schedules, and a scope statement, and for organizing a plan and budget.

Project Management: Planning Resources, Communication, Quality and Risk Management

You'll learn how to estimate the needs for personnel and other project resources—emphasizing the type, amount, and timing of resource needs—and how to plan for additional project support

activities

Controlling Performance and Assessing Outcomes

You'll learn how to monitor and control project activities in-progress, how to bring a project to closure, and how to design and conduct a post-project review.

Problem Solving, Decision Making and Ethics

We'll focus on developing ethical problem solving and decision making skills.

Additionally, we will present this practical approach to projects and project management within the context and structure of the project management body or knowledge and use the proven toolset to prepare you for taking the exam.

Area 1: Complete overview of the PMBOK, its contents, and structure.

Area 2: Acute coverage of knowledge areas and problems in preparation for the exam.

Area 3: Use of other resources and study aids.

Instructor: Tony Mayfield.

Tony Mayfield, PMP⁹ certified instructor with more than 25 years of project management training experience. Tony Mayfield, PMP⁹ certified instructor with more than 25 years of project management training experience.

Project Management Seminar

Hyatt Regency

1107 Jamboree Road

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(949) 729-6061

Seminar Payment: \$1,600

Make Checks out to SEE Solutions, LLC

P.O. Box 434

New, Market, MD 21774

SEE Solutions, LLC can accept credit cards

Attendee: _____

Company: _____

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